

# LSAC Committee Minutes

Date: [14/05/2025] | Location: in-person

Meeting called by	Kieran Curson	Apologies
Type of meeting	Committee Meeting	Shariah Ali
Note taker	Derin Thompson	Kaela Galliford
		Tolu Popoola

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## Main Business

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### Chair – Kieran Curson

#### Actions brought forwards

- **Tower's Pitch refurb over summer**
- **Handicap bus booking**
- **Coaching qualification interest form**
- **AU photo**
- **OneDrive changeover**
- **Meet your mentor breakfast**
- **Committee training update**

#### Chair's report

- **Tower's Pitch refurb over summer**
  - Contacted the facilities management and shouldn't prove difficult to shoot over summer.
- **Handicap bus booking**
  - Got back to contact and asked for protocols
  - Trying to get a protocol ready for future competitions, will be ready for future team captains
- **Coaching qualification interest form**
  - Wants to put a post out to gauge interest for coaching qualifications
  - Will be put to the coaches and chosen via criteria.
- **AU photo**
  - Happened today, 31 members in attendance
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- **OneDrive changeover**
  - All committee members have been sent out the new committee OneDrive
- **Meet your mentor breakfast**
  - There's a 'meet your mentor breakfast' on 20<sup>th</sup> May from 9-11am in JC's
  - Including free breakfast
- **Committee training update**
  - Contacted Marcus and informed him about competition conflicts
  - Instead there will be an online mandatory module

#### Actions ongoing

- **Handicap bus booking**
  - Create a protocol for future bookings
- **Coaching qualification interest form**

- Will put out a post to the club to gauge interest for archers that want to become new coaches

## Secretary – Derin Thompson

### *Actions brought forwards*

- Nothing to report

### *Secretary's report*

- Nothing to report

### *Actions ongoing*

- Nothing to report

## Treasurer – Josh Read

### *Actions brought forwards*

- **Update on budget setting**

### *Treasurer's report*

- **Update on budget setting**
  - Hotels paid
  - Drivers claims for all competitions but BUCs
  - How much of the money are we expecting for the end of year spend?
    - If we have excess, that will be returned after the deadline are we still able to spend this funds?

### *Actions ongoing*

- **Update on budget setting**
  - Check that all the drivers are in the drivers channel.
  - Will put out a post to remind drivers to send the Treasurer their claims.

## Team Captain – Conor Nolan

### *Actions brought forwards*

- **Toucan Champs Report**
- **Warwick Friendly Update**
- **TOUCAN Field Update**
- **BUCS Entries Update**
- **Competitions & H2H Sessions/Ladder Reintroduction**

### *Team Captain's report*

- **Toucan Champs Report**
  - It went well, our novices competed well
  - Set 3 club records
  - Put more emphasis on packing water and providing water for others when you're not shooting
  - 9 medals
  - Everyone that attended got a BUCS qualification score
- **Warwick Friendly Update**
  - 5 more BUCS qualification scores are expected at the friendly
- **TOUCAN Field Update**

- Sight mark post went out to session supervisors and field attendees.
- Need to put out an announcement to convey how different field is and what to expect.
- Ensure that the range is set up safely and preferably have an experienced member to accompany the novices.
- Need to sort out drivers for field, a post will be put out accordingly.
- **BUCS Entries Update**
  - We have 13 archers entered, 15 total that will enter
  - After the Warwick friendly, we are expecting a total of 20 people
  - Expecting 22 archers total
- **BUCS outdoor seminar**
  - Second post for the BUCS outdoor seminar will go out soon
- **Competitions & H2H Sessions/Ladder Reintroduction**
  - The internal competition has been scrapped in favour of getting field sight marks
  - Want to run the ladder soon and a post informing the club about H2H sessions will go out tomorrow
  - H2H practice
    - Practice for head to heads will be emphasised after the BUCS outdoor seminar
    - Will integrate the H2H sessions and the ladder reintroduction to promote H2H matches.

#### *Actions ongoing*

- **TOUCAN Field Update**
  - Sort out drivers and inform attendees in the coming days
- **BUCS outdoor seminar**
  - Will put out a reminder post soon
- **Competitions & H2H Sessions/Ladder Reintroduction**
  - Post information about H2H sessions tomorrow

### **Equipment Officer – Lucas Yau**

#### *Actions brought forwards*

- **Club equipment**
- **Classification badges**

#### *Equipment Officer's report*

- **Club equipment**
  - Wants to contact archers that wont be staying at the club to get equipment that they have borrowed.
  - Wants to take measurements for additional cupboard storage
    - Will liaise with Treasurer for end of year expenditure
- **Classification badges**
  - Get some classification badges and award then to people (mainly novices) on their progression through the year or at the end of this year

#### *Actions ongoing*

- **Club equipment**
  - Contact archers to get borrowed equipment back

### **Social Secretary – Daniel Leonard**

#### *Actions brought forwards*

- **Progress on ex v currents social**

- **Potential end of year (post-BUCS) social**
- **Another arts and crafts social**
- **Bucket hat social**

#### *Social Secretary's report*

- **Progress on ex v currents social**
  - Deadline for form submission is tomorrow, a reminder has gone out on the discord
  - Another post will be posted on the Facebook
  - Can assume all the Ex's are attending, will need a list of them and their dietary requirements.
- **Potential end of year (post-BUCS) social**
  - BUCS is on the 14<sup>th</sup>/15<sup>th</sup> of June
  - Potential for a social on the 19<sup>th</sup> of June
    - People are likely to leave quickly after exams are done
  - Wants to put out an interest form to ask the club what dates would work?
- **Another arts and crafts social**
  - Would have to be at some point during exam season
  - Potentially a Pre-BUCS/ exams de-stressing social
- **Bucket hat social**
  - 9/10 people attended
  - Raised £30 for Samaritans
  - Worked well and there are leftover materials that could go towards another social

#### *Actions ongoing*

- **Progress on ex v currents social**
  - Gathering a list of Ex's and their dietary requirements
- **Potential end of year (post-BUCS) social**
  - Wants to put out an interest form to ask what dates would work for the social

#### **Tournaments and Records Officer – Jess Cheung**

#### *Actions brought forwards*

- **Ex Vs Currents**
- **Club records**
- **Cleaning up records**

#### *Tournaments and Records Officer's report*

- **Ex Vs Currents**
  - Target list has been made, set up for 11 bosses
  - Need helpers for Ex's vs currents and a post will go out to ask the club for their availability.
  - Need to track down the team trophy before the competition
  - Will go to the medal shop and get more bronze medals
- **Club records**
  - WA 60m was broken by two novice recurves
  - WA 50m was broken by a novice barebow
  - Bray I was broken by a novice compound
- **Cleaning up records**
  - Will ask the LSAC Web master about removing old archers to debulk the website.

#### *Actions ongoing*

- **Ex Vs Currents**
  - Will go to the medal shop to replenish medal stores.
- **Club records**
  - Club records will be updated.

- **Cleaning up records**
  - Will contact the LSAC Web Master to debulk the website.

### **Welfare Officer – Victoria Rickaby**

#### *Actions brought forwards*

- **Mental health awareness month**
- **Bucket hat social**

#### *Welfare's report*

- **Bucket hat social**
  - The funds raised have been handed over to RAG and will be donated to Samaritans
- **Mental health awareness month**
  - Want to put a post up providing some mental health resources (Wellbeing team, club Welfare and mental health services)

#### *Actions ongoing*

- **Mental health awareness month**
  - Put out a post to remind the club about the available mental health resources
- **Bucket hat social**
  - In future will contact RAG about getting card readers.

### **Media – Kaela Galliford**

#### *Actions brought forwards*

- Nothing to report

#### *Media's report*

- Nothing to report

#### *Actions ongoing*

- Nothing to report

### **Novice Representatives – Toluwani Popoola/ Shariah Ali**

#### *Actions brought forwards*

- Nothing to report

#### *Novice Rep's report*

- Nothing to report

#### *Actions ongoing*

- Nothing to report

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### **Any Other Business**

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#### *Actions ongoing*

- Next meeting on the 28<sup>th</sup> May 2025 at 8:30pm