

# LSAC Committee Minutes

Date | 15/07/2022 | Location Online

<b>Meeting called by</b>	Ben Evans	<b>Apologies</b>	<b>Absent</b>
<b>Type of meeting</b>	Committee Meeting	Chris Cooper	
<b>Note taker</b>	Haydn Lloyd	Anna Symanowski	

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## Main Business

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### Chair – Ben Evans

#### *Actions brought forwards*

- NA

#### *Chair's report*

- NA

#### *Actions ongoing*

- NA

### Secretary – Haydn Lloyd

#### *Actions brought forwards*

- NA

#### *Secretary's report*

- NA

#### *Actions ongoing*

- NA

### Treasurer – Rebecca Mears

#### *Actions brought forwards*

- NA

#### *Treasurer's report*

- NA

#### *Actions ongoing*

- NA

### Development Officer – Hari Patel

#### *Actions brought forwards*

- NA

#### *Development Officer's report*

- **Development Plan**
  - Section 1 – Introduction
    - Include BUCS Indoors and Outdoors
    - Changed coaches to coaches – Paid

- Section 2 – SWOT Analysis
  - Strengths, Weaknesses, Opportunities, Threats.
  - Performance Programme added as opportunity
    - Expansion of session in PP scheme
  - Significant experienced people leaving club added to weaknesses
  - Outdoors less retention to threats
    - Lower appeal?
    - Intimidating?
    - Can be built on next year
  - Exam season added to threats
    - Less people
    - No hall spaces
- Section 3 –
  - Competitive
    - Introduction of themed sessions
    - Attending BUCS
    - Regional Competitions
    - Encourage archers to represent county
    - Mental game coaching
  - Inclusivity
    - Encouragement of different bow styles
      - Inclusivity with disabilities and equipment
- Section 4 – Goals
  - Short term goals
    - Obtaining container for storage – April
    - Minimising cost of entry for new members
      - Done – potential to delete
    - Introduction of themed sessions
      - Spread of responsibility
      - Each committee runs one themed session
    - One media post per week
      - Create templates
      - Include T&R and social sec
    - Improved integration with new and returning members
      - Host more diverse socials
      - Mixed novice/experienced teams for social competitions
      - Include T&R and media
      - Team captain involved with teams
      - Travel for socials out of Loughborough
        - Cost to members for out of club socials i.e. laser tag
        - Cost of club for in club socials i.e. themed sessions
    - Overhauling cupboard sorting and storage
      - Including treasurer
      - Volunteers would be helpful from within committee
      - Inventory has started – June 2022
    - Maintaining minimum funds in private account
      - Keeping track of expenditure
    - Club newsletter
      - Agreeing on frequency - fortnightly, content
      - Adding secretary due to email access
      - Template has been made, but needs to be fitted to content
    - Joint seminars with other clubs
      - Include treasurer to help with outside costs
      - AU to help with liaising and outside speakers

- Ranking short term goals
- Long term goals
  - New damage every year
    - Cost of damage, transportation, reduced space.
    - Steps to achieve not taken yet
      - Identified places for purchase
    - Have sufficient damages currently, replacement starts next year
  - Dedicated room for practice and coaching
    - Removed
    - Potential to share facilities of other clubs.
    - Sessions to use equipment, facilities... i.e. camera to look at muscles.
  - Keeping consistent level of level 1 Coaches
    - Funding to boost levels up, rather than replenishment
    - Goal : 2024-25?
    - Development, Chair, Treasurer in charge
    - Cost : Training of coaches
    - CVA Support required
- Gather signatures from committee for final section

*Actions ongoing*

- NA

**Team Captain – Ellie Noble**

*Actions brought forwards*

- NA

*Team Captain's report*

- NA

*Actions ongoing*

- **NA**

**Equipment Officer – Chris Cooper**

*Actions brought forwards*

- NA

*Equipment Officer's report*

- NA

*Actions ongoing*

- NA

**Tournaments and Records Officer – Martin Wrighton**

*Actions brought forwards*

- NA

*Tournaments and Records Officer's report*

- NA

*Actions ongoing*

- NA

## **Social Secretary – Katie Axup**

### *Actions brought forwards*

- NA

### *Social Secretary's report*

- NA

### *Actions ongoing*

- NA

## **Welfare Officer – Anna Symanowski**

### *Actions brought forwards*

- NA

### *Welfare's report*

- NA

### *Actions ongoing*

- NA

## **Media – Lucy Hubbert**

### *Actions brought forwards*

- NA

### *Media's report*

- Coaching Course – email
  - Helen dealing with it
  - Reply as an individual

### *Actions ongoing*

- NA

## **Novice Representatives – Adam Pugh and Charlotte Martin**

### *Actions brought forwards*

- NA

### *Novice Rep's report*

- NA

### *Actions ongoing*

- NA

## **AOB**

### *Actions brought forwards*

- NA

### *Items brought up*

- NA

### *Actions ongoing*

- NA

## Session Rota

Date	Session Taker	Location	Notes
16 <sup>th</sup> July 12-4pm SAT		Tower's Pitch	
19 <sup>th</sup> July 4-8pm TUES		Tower's Pitch	
20 <sup>th</sup> July 4-8pm WED		Tower's Pitch	
21 <sup>st</sup> July 4-8pm THUR		Tower's Pitch	
23 <sup>rd</sup> July 12-4pm SAT		Tower's Pitch	
26 <sup>th</sup> July 4-8pm TUES		Tower's Pitch	
27 <sup>th</sup> July 4-8pm WED		Tower's Pitch	
28 <sup>th</sup> July 4-8pm THUR		Tower's Pitch	
30 <sup>th</sup> July 12-4pm SAT		Tower's Pitch	
2 <sup>nd</sup> August 4-8pm TUES		Tower's Pitch	
3 <sup>rd</sup> August 4-8pm WED		Tower's Pitch	
4 <sup>th</sup> August 4-8pm THUR		Tower's Pitch	
6 <sup>th</sup> August 12-4pm SAT		Tower's Pitch	