



LSAC Committee Meeting - 10th September 2020

Meeting Called By: Ben Evans

Type of Meeting: New Year Plan

Apologies: Cindy Lo, Chris Cooper

Others in Attendance: N/A

Main Business

Chair - Ben Evans

- **Report**

- Membership numbers (linked to budget)
 - Alter membership prices to include COVID-19 limitations
- Plan for sessions
 - 1 alumni session / week
 - 6pm Students, 7pm Alumni?

- Run a committee test session, allowing committee members to understand new procedures for packing and unloading equipment.
 - Also trains new committee on session handling
- PP Scheme
 - No PP scheme this year (difficult to run and aids budget)
 - Alternate venue? - Too many price difficulties.
- Bazaar and taster sessions
 - At sports Bazaar record emails to allow contact for booking system for taster session
 - On mobile phone? Integrated with MyLifestyle?
 - 1 bow / instructor
- Updating LSU website
 - Read through the document stored on the OneDrive
 - One Drive → Chair → Website
- Does everyone feel confident in the roles after training, or do you need further support/information?
 - No problems reported
- **Outgoing actions**
 - Update LSU website

Secretary - Liam Rice

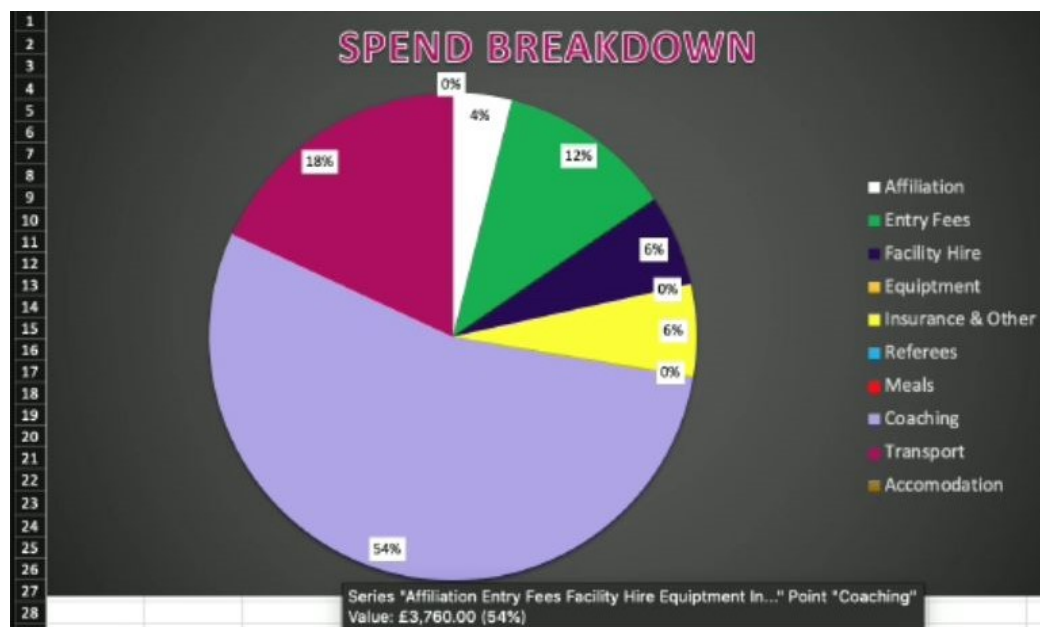
- **Report**
 - Renewing club's AGB membership
 - Club membership renewal will begin once Experience memberships have been released, then the Novice memberships will follow once they have been purchased
 - Renewing returning members' AGB membership
 - *See above*
- **Outgoing actions**
 - Membership renewal

- Registering for 2 taster sessions and beginner course

Treasurer - Laura Hutchinson

• Report

- Budgets, Claims
 - Membership price reduction goal due to COVID-19 (no endurance program)
 - Goal of £75 for membership
 - Numerous changes to normal budget to reduce overall expenditure (see OneDrive doc.)



• Outgoing actions

- Send budget email

Team Captain - Laura Mallinson

• Report

- Registering of taster sessions
- Beginners course
 - 1 bow/instructor with COVID hygiene implementations

- Social distancing for bow setup, alternative locations or marked distancing?
- **Outgoing actions**
 - -

Development Officer - Tom Richardson

- **Report**
 - Development plan
 - Development plan available on the OneDrive
 - Will be discussed in the committee FB page
 - Long term goal for the club: Novice retention
 - Short term goals discussed with committee and implemented into the document (see OneDrive)
 - Beginner's course plan
 - Due to limited availability a booking-on system will be used
- **Outgoing actions**
 - Finish development plan
 - Look into a booking-on system for the beginners course

Tournaments & Records Officer - Andrew Green

- **Report**
 - E-league registration
- **Outgoing actions**
 - E-league registration

Equipment Officer - Chris Cooper

- **Report**
 - Return of club kit
 - *Apologies*
- **Outgoing actions**

- -

Media Representative - Cindy Lo

- **Report**
 - Advertising the club
 - *Apologies*
- **Outgoing actions**
 - -

Social Secretary - Harry Morton

- **To Report**
 - Welcome social
 - Social distancing issues will effect how the welcome social is run
 - Potential for an online welcome social
 - Netflix Party?
 - Jackbox Games?
 - Multiple days for different limited groups of people or one social for every novice?
 - Members group chat for 2020/21
 - Return of spoons day (viability with social distancing)
- **Outgoing actions**
 - Make a plan for the welcome social

Welfare Officer - Kieran Curson

- **Report**
 - *None*
- **Ongoing**
 - -

Novice Reps - N/A

- **Report**

- *None*
- **Ongoing**
- -

Any Other Business

- *None*
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