

LSAC Committee Agenda

Date: 03/03/20 | Time: 19:00 | Location: DMTC

Meeting Called By: Laura Hutchinson

Apologies: Sophie McKay, Mark Peart, Patrick Alexander

Type of Meeting: Committee Meeting

Note Taker: Laura Mallinson

Others in Attendance:

Main Business

Minutes from the previous meeting – Approved with 3 abstentions

AOB Actions carried forwards

- *Cupboard key;*
 - The keys are yet to be found, Laura H is to post on the Facebook page to see if anyone has accidentally picked it up

Chair - Laura Hutchinson

- *Actions carried forwards;*
 - Senior Squad coaching days – not yet advertised, will post about soon
 - Post about Legends feedback once the sessions are finished – ongoing
 - Compile handover timetable – ongoing, still waiting for the Treasurer document
 - Eye dominance email – not had a response from them
- *Report;*
 - Elections
 - Almost every role has someone interested in running for it, the committee are to continue answering questions about their roles and encourage people to go for committee.
 - Handover docs
 - Still ongoing, waiting for the Treasurer report. Going to compile and upload soon.
 - Constitution
 - The club's constitution doesn't line up with the AU's constitution in terms of the required roles on committee. The AU's constitution states that "Each club must have a Chairperson and a minimum of two officers. It is also required that officers fulfil the roles of Treasurer and Secretary". After talking to the AU it was decided that it is best to leave this change till September once their handover period has ended, and we default to the AU constitution if we have any disagreements.
 - Easter
 - Provisionally have Tuesdays and Thursdays 4-8pm and Saturdays 12-4pm, but these times are to be confirmed.
 - Term 3 training
 - Asked for the same days as last year but waiting for confirmation.

- Discussed changing the start time from 4pm to 5pm to make it easier for those in catered halls and lectures as last year most people turned up from 5 meaning the same people were setting up each session.
 - Provisional sessions are Monday 8:30-10:30 DMTC, Tuesday, Wednesday, Thursday 5-8pm and Saturday 12-4pm.
- *Actions Ongoing;*
 - Post on the Facebook page about the missing key
 - Post about Senior Squad coaching days
 - Post about Legends feedback once the sessions are finished
 - Compile handover timetable

Secretary - Sophie McKay – *absent from meeting*

- *Actions brought forwards;*
 - Upload minutes to the website - ongoing
- *Report;*
 -
 - Nothing to report
- *Actions Ongoing;*
 - Upload minutes to the website

Treasurer - Mark Peart

- *Actions brought forwards;*
 - Send Laura H a handover document
- *Report;*
 - No report given
- *Actions Ongoing;*
 - Send Laura H a handover document

Development Officer - Arthur Coveney

- *Actions brought forwards;*
 - None
- *Report;*
 - PP
 - Requirements posted today
 - Will hold a meeting during Easter with new and old Chair, Development Officer and Team Captain.
 - A review needs doing on the scheme for next year
 - ASS
 - Outdoor shooting – to be held before Easter
 - Distance progression will be the same as last year
 - Bow MOT – focusing on intermediate set up
 - PP ASS
 - BUCS Outdoors – joint with Team Captain
- *Actions Ongoing;*
 - Plan PP selection meeting
 - PP review

Team Captain - Laura Mallinson

- *Actions brought forwards;*
 - None
- *Report;*
 - Competition updates
 - County Novice Indoor Champs
 - Drivers are now sorted
 - 4 arrow ends due to time constraints
 - BUTTS Champs
 - Drivers are sorted
 - Hosting practice H2H matches tonight, will sort out a handicap system
 - BUTC
 - Fairly sure this isn't happening this year
 - Email organisers to confirm
 - BUCS Finals
 - Hoping to do split transport for the different sessions
 - Requires some of the session 2 people to hand their bows over before the 14th as there isn't enough space in Laura's car for 4 people and kit
 - Will sort out soon
 - Other competitions
 - Entries are done for Kirby and Bowmen of Glen
 - Holding back entering other competitions until the next Team Captain is confirmed
- *Actions Ongoing;*
 - Email BUTC people
 - Sort out BUCS Finals transport
 - BUTTS Ultimate archer submission
 - Give handicaps and attendance to Georgie for awards

Equipment Officer - Chris Cooper

- *Actions brought forwards;*
 - Flags, signs and eyelets on danages ready for outdoor season – ongoing
 - Lighter poundage longbow - ongoing
- *Report;*
 - Nothing to report
- *Actions Ongoing;*
 - Sort out flags, signs and eyelets on danages
 - Lighter poundage longbow

Tournaments and Records Officer – Heidi Morris

- *Actions brought forwards;*
 - Ex vs Current risk assessment – ongoing
 - Monthly pen comp prizes – completed and have started to hand them out
 - Email the AU about Alumni weekend – done but not got a reply
- *Report;*

- L&R 300 and E-League have been submitted
- *Actions Ongoing;*
 - Ex vs Current risk assessment
 - Continue handing out monthly comp prizes

Social Secretary – Georgie Jones

- *Actions brought forwards;*
 - None
- *Report;*
 - End of term awards
 - Got a list of ideas
 - Laura M to send handicaps and attendance to Georgie
 - LSAC Ball costs
 - Have 32 people signed up so far, need 40 to break even
 - Have up to £175 from Revs which could be used to make up the difference and cover decorations.
 - Voted in favour, agreed that any left over money will be put into the honesty pig
 - S&C room booking
 - Thursday 9-10pm upstairs in David Wallace
 - One off session run by Georgie
 - Harry N bowling social
 - Limited to 10 people
 - He's thinking of potentially running a trip to Alton Towers during Easter
 - Punch Party 2.0
 - Joint with other clubs
 - Proceeds going to charity
- *Actions Ongoing;*
 - Choose end of term awards
 - Organise S&C session
 - Organise Punch Party 2.0
 - Continue with LSAC Ball

Welfare Officer - Jennika Vadher

- *Actions brought forwards;*
 - Charity shoot donation
 - Need to email Andrew to ask what to do with the donation
 - Raised £150
- *Report;*
 - Ball raffle
 - Collecting prizes either today or tomorrow
 - Prizes can be handed in on the night
 - Need to get the raffle tickets
- *Actions Ongoing;*
 - Email Andrew about charity donations
 - Get raffle tickets

- Agree best quote with Georgie for Ball Awards

Media Officer - Georgie Jones

- *Actions brought forwards;*
 - None
- *Report;*
 - Applied for Club of the week but no response
 - Have 200+ more followers on Instagram compared to this time last year
- *Actions Ongoing;*
 - None

Novice Reps – Cindy Lo & Patrick Alexander

- *Actions brought forwards;*
 - None
- *Report;*
 - Nothing to report
- *Actions Ongoing;*
 - None

AOB

- Computer Science App
 - o Has a mock-up made on PowerPoint
 - Records attendance, scores and should help with PP selection

Session Rota

Date	Session Taker	Location	Time	Notes
06/03/20 – Fri	Laura H	Archery Legends	09:00-11:00	
06/03/20 - Fri	Laura M	Archery Legends	11:00-13:00	
07/03/20 – Sat	TBC	DMTC	18:00-21:00	
09/03/20 – Mon	Chris	DMTC	20:30-22:30	
10/03/20 – Tues	Laura M	DMTC	20:30-22:30	BUCS H2H Practice
11/03/20 – Weds	Georgie	DMTC	20:30-22:30	
13/03/20 – Fri	Laura H	Archery Legends	09:00-11:00	
13/03/20 – Fri	Laura M	Archery Legends	11:00-13:00	
14/03/20 – Sat	Cindy	DMTC	18:00-21:00	
16/03/20 – Mon	Heidi	DMTC	20:30-22:30	
17/03/20 – Tues	Sophie	DMTC	20:30-22:30	AGM
18/03/20 – Weds	Jennika	DMTC	20:30-22:30	