

LSAC Committee Minutes

Date: 10/12/19 | Time: 19:00 | Location: DMTC

Meeting Called By: Laura Hutchinson

Apologies: Mark Peart, Laura Mallinson,
Patrick Alexander

Type of Meeting: Committee Meeting

Others in Attendance: Ben Evans

Note Taker: Sophie McKay

Main Business

Chair - Laura Hutchinson

– Report;

- Last Minutes
 - Monitoring novice attendance not as important as monitoring experienced.
 - Sophie needs to actually fill out actions ongoing – will do.
 - Happy with them otherwise.
 - Arthur abstains because he didn't read them.
- Physio
 - Spoke to Andrew – budgeted for physio, was removed without telling us – would be too complex to add it back in so we don't have physio this year – do have 10 free sessions from Ian – that physio not open to everyone, have to prioritise pp people.
- Alumni
 - Alumni can now buy membership – 3 so far – long winded process – from first session in the new year enforcing that alumni must have membership.
- Treasurer
 - Can't tell us much about what is going on with Mark's suspension – suspension not to do with rest of committee, AU decision – will know result of investigation when it is completed. Mark is only allowed to contact committee members if we allow it.
 - While he is temporarily suspended Laura and Sophie are allowed to sign claims forms – Laura taking Treasurer's responsibilities for now. All claims processed for driving.
 - Pictures of receipts accepted for claims from before Laura took over, any further claims it must be the actual receipt.

– Actions Ongoing;

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Secretary - Sophie McKay

– Report;

- Nothing to report

– Actions Ongoing;

- Actually fill out actions ongoing

Treasurer - Mark Peart – *absent from meeting*

– Report;

- Nothing to report
- *Actions Ongoing;*
-

Development Officer - Arthur Coveney

- *Report;*
 - ASS tomorrow
 - Last 15/20 minutes will be for experienced – will borrow Jennika and Heidi's kit for whole ASS. Have pieces of what will be included in kit packages.
- *Actions Ongoing;*
-

Team Captain - Laura Mallinson – *absent from meeting*

- *Report;*
 - Competition update
 - Waiting on results from the Nottingham Worcester
 - No date for Cambridge BUTTS yet – want to have full recurve team at BUTTS – make post saying club would like you to do BUTTS leg but can do county champs
 - If we don't withdraw entries before 14th Jan we will be charged for the entry fees
 - BUCS Indoors
 - Gone through entry process with Ben – its easy apparently
 - Sessions during exams
 - Exams are now back in tennis centre – work to David Wallace not finished in time – new victory hall has been suggested for during exam season, uni will provide a van for transporting equipment
 - Have a net, need to find a way to put up – cupboard has space and is lockable – should fit three bosses, keep the rest in the next building over in case we need them
 - Sessions will have same total session time – sessions not confirmed yet.
- *Actions Ongoing;*
-

Equipment Officer - Chris Cooper

- *Report;*
 - Claim form done
 - Had a look at targets, will last today and tomorrow, will look at them again in January.
 - Check with AU office about clickers order
 - Still need to do dustpan and brush
- *Actions Ongoing;*
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Tournaments and Records Officer – Heidi Morris

- *Report;*

- E-League and L&R300 all submitted and working
- Pen competition going well
- *Actions Ongoing;*
-

Social Secretary – Georgie Jones

- *Report;*
 - Fun Shoot
 - Happening tomorrow, has been publicised, will do another post.
 - Will have a mini competition tomorrow – nerves of steel but with cardboard
 - Tour 2020
 - Deadline of 16th for interest – no to plus ones, fly from Manchester airport, either drive or take a train. Should be around £200 for flights, transfers, accommodation. Around 15 people interested.
- *Actions Ongoing;*
-

Welfare Officer - Jennika Vadher

- *Report;*
 - Charity fundraiser idea
 - Could do a have a go day where people can bring friends – as long as we have coaches can do – Laura find out if coaches interested – do once in indoor and maybe once in outdoor season.
- *Actions Ongoing;*
-

Media Officer - Georgie Jones

- *Report;*
 - Never heard back from club of the week
- *Actions Ongoing;*
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Novice Reps – Patrick Alexander (*absent from meeting*) & Cindy Lo

- *Report;*
 - Nothing to report
- *Actions Ongoing;*
 - Patrick to do summary post

AOB

- Everyone needs to do month by month guide of what to do for their role by the new year

Session Rota

Date	Session Taker	Location	Time	Notes
11/12/19 – Weds	Georgie Jones	DMTC	20:30-22:30	
06/01/20 – Mon	Laura Hutchinson	DMTC	20:30-22:30	
07/01/20 – Tues	Georgie Jones	DMTC	20:30-22:30	

08/01/20 – Weds	Jennika Vadher	DMTC	20:30-22:30	
11/01/20 – Sat	Sophie McKay	DMTC	18:00-21:00	