

# LSAC Committee Minutes

Date: 01/10/19 | Time: 20:00 | Location: DMTC

**Meeting Called By:** Laura Hutchinson

**Apologies:** Mark Peart

**Type of Meeting:** Committee Meeting

**Others in Attendance:**

**Note Taker:** Sophie McKay

## Main Business

**Chair** - Laura Hutchinson

### – *Report;*

- Facebook page rules
  - Decided no surveys unless archery related
  - Everyone happy with rules
- Charities
  - Mark wants to clarify who is in charge of charity event organisation – Welfare rep, but Treasurer looks after money
  - Should donate at least once a year
  - Look into donating to local charity instead of national one
- AU Meeting
  - Confirmed for tomorrow at 1.30pm
- Alumni membership (and college students)
  - Got an email from college student who wants to join the club – emailed Cath for solution, no reply yet
  - Alumni still can't access website to buy membership – treating alumni who are members of Paradox as members of club – they will buy membership as soon as available
- Guest shooting
  - Now in term time can start charging £3 for guests to shoot on Saturdays
- BUTTS leg
  - Has been booked by Heidi – 24<sup>th</sup> Nov, 10am-9pm – 2 sessions, 3 clubs
- CCS
  - Booked for 30<sup>th</sup> Nov, 5.30pm-9pm
- PP dates & questions
  - Booked squash courts for coaching days – 23<sup>rd</sup> Oct, 20<sup>th</sup> Nov for term 1
  - Survey to go live 2<sup>nd</sup> Oct
  - Seminar on Weds to introduce pp – 7.45pm
- Coaching
  - Maggie will be coaching Monday and Wednesday – pp people will get priority to sign up to coaching days – frees up Maggie for non pp in sessions
- Attendance
  - As part of pp, need to start monitoring attendance – will be two clipboards, one novice, one experienced, with registers
- Range set up
  - If leading a session, make sure range set up correctly

- DMTC upgrades 2020
  - Upgrading outdoor courts to indoor courts and adding squash courts – will have limited access to cupboard over summer – plan to ask for container on field to store targets – building work will start Jan 2020
- Physio
  - AU still not responded – we budgeted for physio sessions – AU took that out of budget without telling us – plan to argue this
- Membership release
  - Membership will be released 6pm 2<sup>nd</sup> Oct – currently will not be able to tell whether they have bought novice or experienced membership – trying to fix that
- Coaching contracts
  - Need to have coaching contracts sorted – they are mostly done
- Notts indoor friendly
  - Notts emailed suggesting we go to them for an indoor friendly – Laura M to email and say we're interested – sat 12-3 or sun 4-7
- *Actions Ongoing;*
- 

**Secretary** - Sophie McKay

- *Report;*
- Nothing to report
- *Actions Ongoing;*
- Make post about facebook page rules after novices have joined

**Treasurer** - Mark Peart – *absent from meeting*

- *Report;*
- Nothing to report
- *Actions Ongoing;*
- 

**Development Officer** - Arthur Coveney

- *Report;*
- All things developmenty
  - See Laura H section
- *Actions Ongoing;*
- 

**Team Captain** - Laura Mallinson

- *Report;*
- BUCS play
  - New system – everyone who wants to take part needs a BUCS play account – details in A.S.S. on 2<sup>nd</sup> Oct – your responsibility to make an account
- BUTTS field
  - Only have one person who wants to do BUTTS field so far – will advertise again, Georgie will provide pictures – is on Sat 26<sup>th</sup> Oct

- Term 1 county shoots
  - Prioritising BUTTS legs over county shoots, no entries for county shoots submitted yet, don't have date for Warwick BUTTS leg yet
  - Non-recurve champs 2<sup>nd</sup> Nov
- Drivers
  - Need list of drivers after memberships done
- *Actions Ongoing;*
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#### **Equipment Officer - Chris Cooper**

- *Report;*
- Fingersling policy
  - Couldn't remember what we're doing with fingerslings – suggest we give them out to novices, first one free, if they lose it charge them for a replacement
- Urgent purchases
  - Can do paper claims forms – expenses will all be done on website eventually
  - Need to buy faces, latex free clingy bands, glue
  - If necessary, Laura H can sign paper claims forms
- Protecting damage stands
  - Tom suggested putting cork board on damage legs to protect them
- Time for repairing targets
- *Actions Ongoing;*
- 

#### **Tournaments and Records Officer – Heidi Morris**

- *Report;*
- BUTTS leg
  - Sorted, just need to send in risk assessments
- Monthly comp & L&R300
  - Make post about on Friday – won't do novices for first month of monthly comp
  - Round will either be Portsmouth or half-portsmouth
- *Actions Ongoing;*
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#### **Social Secretary – Georgie Jones**

- *Report;*
- Nottingham social shoot
- Welcome socials
  - Posted pdf on fb page
- Funding welcome social
  - Sadly no budget – will have to fund it ourselves - £2 each for everyone who goes to welcome social
- *Actions Ongoing;*
- Make cover photo calendars for fb page

**Welfare Officer** - Jennika Vadher

- *Report;*
  - Nothing to report
- *Actions Ongoing;*
  -

**Media Officer** - Georgie Jones

- *Report;*
  - Novice booklet
    - Better to have printed booklet, people more likely to read it – will be costly – get novices to print it themselves
  - Printing budget
    - Only have £20 for printing
- *Actions Ongoing;*
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**AOB**

Photo permissions – do a post to opt out

**Session Rota**

Date	Session Taker	Location	Time	Notes
05/10/19 – Sat	Heidi	DMTC	18:00 – 21:00	
07/10/19 – Mon	Tom	DMTC	19:30 – 22:30	Beginners Course
08/10/19 – Tues	Laura H	DMTC	20:30 – 22:30	
09/10/19 – Weds	Jen	DMTC	20:30 – 22:30	
12/10/19 – Sat	Heidi	DMTC	18:00 – 21:00	
14/10/19 – Mon	Tom	DMTC	20:30 – 22:30	Beginners Course
15/10/19 – Tues	Arthur	DMTC	20:30 – 22:30	
16/10/19 – Weds	Georgie	DMTC	20:30 – 22:30	
19/10/19 – Sat	Laura M	DMTC	18:00 – 21:00	