

# LSAC Committee Agenda

*Date* 12/12/2018 | *Time* 19:30 | *Location* DMTC

Meeting called by Jordanna Marsh  
Type of meeting Committee Meeting  
Note taker Felicity Slocombe

## **Apologies**

Laura Mallinson  
Rebecca Radcliffe

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## Main Business

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### **Chair – Jordanna Marsh**

- Chair's report –
  - Exam sessions
    - Nothing else confirmed yet
    - Trying to get more time than what has been offered so far
  - Intermediate kit
    - Discuss in Chris's section
  - BUTTS ball and BUTTS Championship
    - Do our own social – food and fanciness, awards
    - Still advertise BUTTS ball to the club
    - Different day to the BUTTS ball
    - Raffle for charity (Alzheimer's Society and Cancer Research)

### *Actions ongoing*

- Charity events
  - Charity we support for the year
  - Bake sale, raffle etc. at events like Chair's Challenge, Ex vs. Current
  - Shootathon, fun round (make it up), invite everyone throughout county
    - Laura Hutchinson to take over charity fundraising
- Matt Peers membership
- Think about minibus for driving to comps – need to be over 21 and held license for 3 years
  - Coach with other universities instead
- Coaching contracts for Level 1 coaches – all but Jordanna's done – do over Christmas

## Secretary – Felicity Slocombe

- Secretary's report –
  - L&RCAA invoice for their affiliation fee – claimed for
  - Reply to Coventry's email about getting coach together to BUCS qualifiers

### *Actions ongoing*

- Convert dropbox to OneDrive – done
  - Ben Clarke still has access if he wants to take his documents off
  - Check that you can all access it – everyone can access
- Monthly club update – liaise with Rebecca
- Reinforce buddy system for novices – Chris taking on Jack's novices – post up after Christmas break
- Feedback meeting – semester 2

## Treasurer – Mark Peart

- Treasurer's report –
  - Blank boss poll
    - Arthur to make sure to put poll up in advance
  - Cancelled sessions
    - Go and see Kath again tomorrow
  - Coach for BUCS
    - Reply to email – begin process of arranging this
    - Need list of people going – numbers
    - Ask for help from BUCS fund to pay
  - Email for development grant – have a look at

### *Actions ongoing*

- Responsibility to drive falling on the same people
  - Review who is driving, can drive and who is attending competitions
  - Zoe and Nikhil to ask if any novices can drive to competitions – reinforce that this will be a big help
- New damage – received frame – need to assemble
  - Need to buy another stand

## Development Officer – Arthur Coveney

- DO's report –
  - Term 2 A.S.S. (Archery Seminar Sessions)
    - Plan of sessions: every 2 weeks, strength and conditioning with Lizzie, goal setting, bow tuning, clini band

#### *Actions ongoing*

- Quiet eye research – still not heard anything
- Doodle poll for coaching rota – working well
- Finger slings – need to buy more

### **Team Captain – Laura Mallinson**

- TC's report –
  - Absent from meeting
  - Priority – list of people going to BUCS qualifiers – need to know to make arrangements for travel etc.

#### *Actions ongoing*

- Coaches to wear coaching t-shirts so it is obvious who is coaching
- BUCS competitors – deadline mid-January

### **Equipment Officer – Chris Cooper**

- Equipment Officer's report –
  - Intermediate kit
    - Have looked at register to see who attends most
    - Leave until after Christmas
      - Need more sensible poundage middle sized limbs
  - Finger slings – need to buy more – shoe laces

#### *Actions ongoing*

- Make longbow sleeve – got it! Making another too
- Old compound – Jordanna spoke to Maggie – has fixed and will sell
- Take off sticky labels and replace with luggage tags – started to put them on as people being assigned them and need to claim for them – done
- Equipment inspection email
  - Jordanna and Chris to fill it out

## **Tournaments and Records Officer – Alys Blades**

- TO's report –
  - Doing records for Christmas meal

### *Actions ongoing*

- Post L&R300 results on Facebook – to do

## **Social Secretary – Billy Graham**

- Social Secretary's report –
  - Tour 2019
    - Look into over Christmas

### *Actions ongoing*

- Tour 2019

## **Welfare Officer – Laura Hutchinson**

- Welfare Officer's report
  - Take over charity events

### *Actions ongoing*

## **Media Officer – Rebecca Radcliffe**

- Media Officer's report –
  - Absent from meeting
  - Reminder to post pictures to Instagram too – login details on Useful Information for Secretaries (under Admin)

### *Actions ongoing*

- Work with Felicity to put together monthly poster updates to the club (Felicity to provide information, Rebecca to put into poster form?)

## **Novice Representatives – Zoe Wai and Nikhil Jain**

- Novice representative's report –
  - Zoe:
    - Intermediate kit for the novices

- People that should get intermediate bows
- Archery GB January Challenge 2019
  - Do it as a club or individually
  - Email results
  - Laura Hutchinson to organise
- Stepping down as novice rep
- Nikhil:
  - Take over register in sessions
    - Felicity to help
  - Ask which novices have a car in Loughborough

### Actions ongoing

- Comments from novices about setting up and packing down – same people always setting up and taking down – everyone should help
- Try to drum up more interest in novices of competitions – would like more people to compete

### AOB

- Decide session takers over Christmas break

### Actions ongoing

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### Session Rota

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Date	Session Taker	Location	Time	Notes
Monday 07/01/2019		DMTC	20:30-22:30	
Tuesday 08/01/2019		DMTC	20:30-22:30	
Wednesday 09/01/2019		DMTC	20:00-22:00	Experienced only
Saturday 08/12/2018	N/A	DMTC	18:00-21:30	No sessions in DMTC from Saturday 12 <sup>th</sup> Jan, first session back 4 <sup>th</sup> Feb
Thursday 13/01/2019	Arthur	EHB	17:00-21:00	
Thursday 24/01/2019	Arthur	EHB	17:00-21:00	

Thursday 31/01/2019

Felicity

EHB

17:00-21:00