

LSAC Committee Minutes

Date 31/10/2018 | Time 19:30 | Location DMTC

Meeting called by Jordanna Marsh
Type of meeting Committee Meeting
Note taker Felicity Slocombe

Apologies

Laura Mallinson

Main Business

Chair – Jordanna Marsh

- Chair's report –
 - Safety in sessions
 - Had issues with people adhering to safety rules
 - The session supervisor needs to be on the line (just behind it) so they can see everything that is going on at all times – will not shoot
 - Trial for one week and then reassess with whether the session supervisor can shoot on far most boss (depending on handedness)
 - Enforce that longbow/compound cannot be passed around
 - Next year – have a fast drill in every beginner's session
 - Warning and then session ban?
 - Introduction of new committee
 - Coaching etiquette
 - Need to approach a coach if you want help – coaches should not be approaching novices unless there is an issue of safety
 - Charity have-a-go and dog walking
 - Home schooled kids to have a chance at different sports – run it for the kids
 - Can't do archery as they are young kids
 - Something to do with accuracy – bean bags?
 - Ideas – sucker archery – borrow from Ash
 - Amy Curnock – might have some we can rent
 - Jordanna, Zoe, Alys, Rebecca, Laura H and Felicity are up for dog walking – arrange time between selves
 - Felicity and Jordanna down for helping home schooled kids
 - Refunds and extra places
 - We had some refunds for – 4 places are open for experienced members

- First come first served

Actions ongoing

- Booklet for new members – emailed to them
- 10th November 12 noon: BUTTS leg and social
- New Kukri kit

Secretary – Felicity Slocombe

- Secretary's report –
 - AGB membership for novices – sent off
 - All experienced members have also been done
 - Session exemptions: no training on Saturday 3rd November, Wednesday 7th November (have session but 8-10pm), no training Saturday 17th November

Actions ongoing

- Pin the constitution and code of practice to Facebook and on the website – await GM vote – approved, can now do this
- Convert dropbox to OneDrive – how best to do this/when best to do this – still to do
 - Give Ben his access back
- L&RCAA invoice for their affiliation fee – still to pay

Treasurer – Mark Peart

- Treasurer's report –
 - New damage
 - Contact Graham at clickers – in budget to buy new one – buy now – get delivery when someone is around
 - Check over stands – do not need to buy any yet – substitute with damage
 - Buy 40 Portsmouth faces

Actions ongoing

- First aid kits – AU no longer provide them – will buy one and check one in cupboard – if out of date will buy two new ones – ask Harj at pharmacy

Development Officer – Arthur Coveney

- DO's report –
 - Beginner's course

- Went well
- Seminars
 - Need to book room
- Intermediate kit (with Chris)
 - Distributed 6 kits to novices
- The first BUTTS leg
 - Alys to email people coming to first BUTTS leg – ask for entries and can then do target list
 - Two scorers
 - Three runners
 - 8 people to set up and set down
 - 2 judges – that aren't shooting
 - Who is going to be in the team?
 - Want more novices at our home leg
 - Nottingham Trent, Birmingham, Warwick – Trent needs to come to first leg as closest
 - 12:30-3:30 first session then 4:00-7:00 for second session, meal at 8:00 start – 60 max for meal
 - Ask Jack and see if he has the email he sent last year
 - Jordanna to talk to David about Tamlyn score log in - Alys may already have it
 - Experienced always on C and D to score and do running slips
 - Ask alumni to be judges
- Add Rebecca to the Dropbox

Actions ongoing

- Coaching contracts for Level 1 coaches – completed?
- Coaching rota/booking – done – clarify with Ash and Maggie – add column to website of which coaches will be at session
- Clini band sessions – encourage more use, refresher session halfway through term
- Quiet eye research - heard nothing

Team Captain – Laura Mallinson

- TC's report –
 - BUTTS leg (not had any details on this yet)
 - Arthur to send Laura scores from Beginner's Competition

Actions ongoing

Equipment Officer – Chris Cooper

- Equipment Officer's report –
 - Target repairs
 - When are people available – needs to be done before the BUTTS leg – next Wednesday afternoon – take them out Tuesday
 - Tidy cupboard on Saturday
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Actions ongoing

- Make longbow sleeve – ongoing – Chris's mum making it – measurements done
- Old compound – wait till sessions have calmed to talk with Maggie about it
- Assigning kit – if possible to make it accessible to all
- Intermediate kits
 - Excel spreadsheet been made to track each kit and what is in it and who has which one - try to link to inventory in someway
 - Take off sticky labels and replace with luggage tags – started to put them on and claim for them

Tournaments and Records Officer – Alys Blades

- TO's report –
 - E-League
 - Start submitting scores
 - Start advertising it – do a post at start of each month
 - Portsmouth
 - Add Beginner's Portsmouth scores
 - L&R300
 - Mixed round: 12 arrows on a Portsmouth, Worcester and Fita 18 face
 - BUTTS leg
 - See above

Actions ongoing

- One off booking form for;
 - Ex vs. Current – 26th May – to do

Social Secretary – Billy Graham

- Social Secretary's report –
 - BUTTS leg social
 - Shall book it – find somewhere big enough

Actions ongoing

- BUTTS leg social: Billy to email 3/4 weeks before to ask for interest and numbers

Welfare Officer – Laura Hutchinson

- Welfare Officer's report
 - Welfare rep meeting feedback
 - Was mainly an introduction to who's who
 - L&R300/E-league
 - Discussed above
 - Lip sync battle
 - Just do support network – inclusive – any disability – haven't heard anything yet
 - Updating website
 - Coaches update of who in the club is a coach – ask Tom to do
 - Second hand equipment page
 - Just for inside the club
 - Post on BUTTS league page for other things
 - Will advertise to the club

Actions ongoing

Media Officer – Rebecca Radcliffe

- Media Officer's report –
 - Access to social media accounts – details on Dropbox
 - Suggestions of what people would like to see/ what would be beneficial for the club
 - Instagram updates, Facebook info page updates
 - Draft an article for Christmas issue of WoW magazine by Monday 5th November – Send to Rachel Bateman, the AU Media Rep at rachelbateman@lsu.co.uk
 - C.250 words and a couple of pictures (high quality if possible)
 - Can be about an event coming up in December/New Year or just generally advertising the club

- If you are not sure of the quality of images you can email liamhopley@lsu.co.uk to check
- Join AU Media Rep Facebook group:
<https://www.facebook.com/groups/169298673786970/> - done

Actions ongoing

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Novice Representatives – Zoe Wai and Nikhil Jain

- Novice representative's report –
 - Zoe: attendance register/discipline for disobeying safety rules
 - Zoe and Nikhil to take paper register

Actions ongoing

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AOB

- Sessions over exam period
 - In correspondence with fencing
 - Unlimited access to squash courts - 8am-8pm – a possibility
 - Towers pitch for distance?

Actions ongoing

Session Rota

Date	Session Taker	Location	Time	Notes
Saturday 03/11/2018	N/A	DMTC	19:00-21:00	No session due to tennis centre event
Monday 05/11/2018	Laura M	DMTC	20:30-22:30	
Tuesday 06/11/2018	Jordanna	DMTC	20:30-22:30	
Wednesday 07/11/2018	Felicity	DMTC	20:00-22:00	Experienced only – note different time of session
Saturday 10/11/2018	Alys	DMTC	18:00-21:00	BUTTS Leg
Monday 12/11/2018	Arthur	DMTC	20:30-22:30	
Tuesday 13/11/2018 ???	Chris	DMTC	20:30-22:30	
Wednesday 14/11/2018	Laura H	DMTC	20:30-22:30	Experienced only